



**Pend Oreille Voluntary Stewardship Program
Work Group Meeting Minutes: 4-29-2020**

Meeting Start – 1:00 PM

In attendance via Go To Meeting: David Marcell (POCD), Lisa Alkire (POCD), Alex Case-Cohen (POCD), Levi Keesecker (WSCC), Michele Masuen (VSP Workgroup Member), Andy Huddleston (County, VSP Workgroup Member), Leslie Michel (WSDA), Doug Jared (landowner, VSP Workgroup Member), Mike Lithgow (Kalispel Tribe, VSP Workgroup Member), Rick and Paula Knapp (Landowners)

Official Action Items						
Motion	Motion made by:	Motioned seconded by:	Decision	Who	What	By what date:
Motion to approve the January 22 nd 2020 meeting minutes	Michele Masuen	Mike Lithgow	Carried	NA	NA	NA
Motion to approve meeting agenda with ability to add discussion points	David Marcell	Michele Masuen	Carried	NA	NA	NA
Motion to consider Doug Jared as official VSP workgroup member.	Andy Huddleston	Mike Lithgow	Carried	NA	VSP Workgroup Member Approval	4/29/20
Motion to approve cost share funding for Cusick Valley Ranch: Fence (382) not to exceed \$4,230	Mike Lithgow	Michele Masuen	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Ranch Along Indian Creek: Pumping Plant (533) not to exceed \$18,000	Mike Lithgow	Doug Jared	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Hay Farm w/ Habitat: Cover Crop (340), Reduced Tillage (345), Restoration/Management Rare/Declining Habitats (643), Forage and Biomass Planting (512), Nutrient Management (590) not to exceed \$4,283	Michele Masuen	Mike Lithgow	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Riverfront Timber & Pasture near Tiger: Cover Crops (340), Pumping Plant (533) not to exceed \$18,000	Mike Lithgow	Michele Masuen	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Future Wild Horse Therapy Center: Cover Crop (340) and Nutrient Management (590) not to exceed \$575	Michele Masuen	Mike Lithgow	Carried	NA	BMP Implementation	5/31/21

Motion to approve cost share funding for Hay Farm and Camp Near River: Cover Crop (340) and Nutrient Management (590) not to exceed \$5,310	Mike Lithgow	Andy Huddleston	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Otter Creek Farm and Ranch: Fence (382) not to exceed \$4,687	Michele Masuen	Mike Lithgow	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Knapp Family Lavender Farm: Weed Control (315) and Cover Crop (340) not to exceed \$1,771	Mike Lithgow	Michele Masuen	Carried	NA	BMP Implementation	5/31/21
Motion to approve cost share funding for Future Ranch Along Little Spokane: Fence (382) not to exceed \$4,323.	Michele Masuen	Mike Lithgow	Carried	NA	BMP Implementation	5/31/21

Public Comments: No comment received.

New Business

1.) Adaptive Management --- COVID-19

- Minimum to low impacts to our VSP program due to COVID-19.
- Technical assistance has been built into our website. Where people can easily report BMP's online where later in the year when site visits can happen.
- All employees are working remotely
- POCD operations going smoothly.

2.) Technical Assistance & Outreach Deliverable Tracking Tools

- 16 active projects
- 4 open projects
- 10 Individual Stewardship Plans completed
- 20 projects are needed each fiscal year (reference page 84 on work plan document)

3.) Technical Assistance & Outreach Deliverable Tracking Tools

- We are exceeding our outreach goal of reaching 288 people by 400%.
- 680 postcards went out last week as of 4/21
- VSP website - <https://www.pocd.org/vsp>
- Farm Tour page - <https://www.pocd.org/povfarmtour>

4.) Outreach Deliverable Updates

- Developed pocd.org/vsp under a new, user-friendly platform
- Share Your Stewardship section, where landowners submit their own stewardship practices, has become vital in light of COVID-19
- Updated Critical Areas Map so landowners can identify critical areas on their property. Will be showcased at future outreach events.
- Pend Oreille Valley Farm Tour: showcases local POC farms. Landowners can easily submit an application, which needs to be approved by the board. David expressed hope of giving signs to participating landowners
 - Rick Knapp suggested that WA State Agritourism signs must be posted at agritourism sites. These signs address liability

5.) Administration

- Monthly activity reports sent to participating VSP workgroup members
- Quarterly Report submitted 4/10/20 to WSCC
- 5-year report template emailed out to counties – due March 2021 for POC
- Cost-Share Policy: Reviewed Pend Oreille Conservation District Project Ranking Table – This document will be sent out to all WG members. See below for snippet of this document we reviewed in meeting call together.

Next Steps

Next meeting will be sent out in Doodle Poll

POCD staff agreed to follow up with workgroup members to increase meeting attendance

Meeting Adjourned – 2:30 PM

POCD Board Supervisor

Date

David Marcell, District Manager

Date