



Pend Oreille Conservation District
Regular Board Meeting MINUTES: 1/17/2023

Meeting Start – 4:01 p.m.

In attendance at Camas Center - **George Stuivenga**, Board Supervisor – Chair; **Randall Leestma**, Board Supervisor; **John Floyd**, Board Supervisor; **Mary Malone**, Education and Outreach; **Corey Brenner**, POCD Resource Tech; **Alex Case-Cohen**, POCD District Manager; **Mike Baden**, WSCC

In attendance via “GoToMeeting,”: **Mike Mumford**, Board Supervisor; **Robert Rosencrantz**, Pend Oreille County Commissioner; **Gregg Deponte**, Ola Aina Farms; **Jon Paul Driver**, Board Supervisor; **Chris Schachtschneider**, Lightning S Livestock Solutions

Official Action Items					
Motion	Motion made by:	Motioned seconded by:	Abstained	Decision	Attachment
Motion to approve agenda removing executive session and take items out of order	John Floyd	Randall Leestma		Carried	A
Motion to approve the December 20, 2022, regular meeting minutes	Randall Leestma	John Floyd		Carried	B
Motion to approve resolution 2023.01-17-1 for 2023 election	Randall Leestma	John Floyd		Carried	C
Motion approve Line of Credit Policy	Mike Mumford	John Floyd		Carried	D, E
Motion approve resolution 2023.01-17-2 for Line of Credit	John Floyd	Randall Leestma		Carried	F
Motion to approve Sustainable Farms & Fields Addendum	Mike Mumford	Randall Leestma	John Floyd	Carried	H,I,J
Motion to approve December Treasurer’s Report	Randall Leestma	John Floyd		Carried	L
Meeting Adjourned at 6:56 PM					

Partner Reports

Mike Baden, WSCC

Mike B. discussed legislative happenings and key focus areas that are being worked on including, but not limited to, Budget, Riparian, and Elections. The Operating and Capital budget proposals from the Governor were very favorable for the Commission and CDs including almost all we asked for and including \$100 million for riparian restoration that would be placed in an account. There is still a ways to go in the budget process as the House and Senate won't release their budgets until later in session so stay tuned. Discussed district elections and also talked about the Riparian Bill submitted by the Governor's office. There will be much more discussion and information as session moves forward so be on the lookout for communications from WACD and WSCC. Mike also noted they are excited to be working with MRSC on a CD-specific bidding and contracting training this spring. The tentative dates are April 27-28 (likely in Ellensburg) but more official news will be coming from the Center for Technical Development as plans are finalized so stay tuned.

Robert Rosencrantz, POCC

Commissioner Rosencrantz noted that his committee assignment includes the Town of Cusick. The pressing issue for Cusick is water supply and capital needs to bring that system up to date. Will talk to Alex more about that after their February meeting.

Mike Mumford, WACD

Mike M. noted that the legislative session started last week. He reiterated some of what Mike B. discussed. WACD agrees with the budget ask. There is another budget meeting roundtable on the 26th. In discussing elections, Mike said there is a rumor that a proposal will be made to allow those who want to be on a general election can, then there will be a study done on the others for special purpose districts. Legislative Days are coming up statewide and fly-in. WACD is also looking the stock water riparian management; there are some people who want to serve on a livestock committee; the supervisor code of conduct was a resolution passed in 2021 – working on getting some movement from the commission on that.

Old Business

Alex Case-Cohen, *Resolution for 2023 Election* –

See attachment C. Randy moved to adopt the resolution. Seconded by John. Motion carried.

Alex Case-Cohen, *Resolution and Policy for Line of credit*–

See attachments D, E, F. Alex discussed the policy first giving the board 2 options – a longer and shorter version. Alex and Mike B. clarified the need for a line of credit, to pay landowners for projects in a timely manner while waiting for grant reimbursement. Mike would like to see the policy address steps to utilize capital advance and partial payments to limit the use of the line of credit. The board chose option 2 and Alex amended it during board discussion.

Mike moved to accept the policy as amended. Seconded by John. Motion carried.

John moved to approve resolution for line of credit as amended. Seconded by Randy. Motion carried.

Alex Case-Cohen, *Front office plans discussion* –

Alex discussed. One contractor has been in and another coming by tomorrow. First phase would be paint, trim and flooring to move into the office. Will need to be ADA compliant to hold public meetings. Second phase would be to put in the ADA compliant bathroom. Brief discussion over future security measures.

Alex Case-Cohen, *Potential staffing plans discussion* –

See attachment G. Alex briefly discussed. Mike M. noted that it will need to be discussed by the personnel committee.

New Business

Action Item: Sustainable Farms & Fields Addendum – See attachments H, I, J. Gregg Deponte and Chris Schachtschneider introduced themselves. Alex discussed the grant and the desire to create at least 10 soil health/livestock management plans. Discussion

ensued regarding deliverables. Chris discussed his process for working with the landowners to create the plans. Gregg and Chris discussed elements such as carbon and water capacity. Discussion over outreach and how to reach out to some of those who are not on social media. Alex discussed the addendum, which would allow POCD to start billing to the project. Mike Mumford moved to accept the addendum as presented. Randy seconded. John abstained. Motion carried.

Action Item: Case-Cohen Overpayment and COLA Adjustment – See attachment K. Due to miscommunication error, Alex was overpaid. She proposed a repayment to the district of \$300 for the next three months. Mike requested to move forward with the COLA discussion first. The Social Security Administration has offered an 8.7% increase this year; Alex proposed three different options. Discussion over Washington state COLA. Discussion over tabling until next meeting allowing the personnel committee can meet and discuss a policy to address all employees. Alex will pay back the overpayment as proposed. No action required.


Treasurer's Report for October & December – See attachment L. Alex discussed the December expenses. Randy moved to approve December report. John Floyd seconded. Motion carried.

Operations Report – Alex Case-Cohen, See Attachment M.

To Do List:

- Put public comment on the agenda
- Personnel committee to meet before next meeting for policy on COLAs, etc., for employees.
- October expenses on agenda for February – find out what Randy's questions are

Meeting Adjourned: 6:56 p.m.



Alex Case-Cohen, POCD District Manager



George Stuiwenga, POCD Board Chair