



**Pend Oreille Conservation District
Board Meeting MINUTES:
8/20/24
at Create Arts District 9800 W 4th St
Newport, WA 99156**

In attendance at: Mary Malone (*POCD Executive Director*), Stephen Allen (*POCD Education, Outreach and Administration Coordinator*), Analyse Jett (*POCD Administration Specialist*), Jon Paul Driver (*POCD Board Supervisor*), Mark Simpson (*NRCS*), Corey Brenner (*POCD Riparian Program Coordinator*), George Stuivenga (*POCD Board Chair*), John W. Floyd (*POCD Board Vice Chair*), Mike Mumford (*POCD Board Supervisor*), Robert Rosencrantz (*Pend Oreille County Commissioner*)

In attendance via “Zoom,”: Denise Stuivenga (*POCD Board Supervisor*), Ryan Baye (*WACD*)

Meeting Start at 4:02pm

| Official Action Items | | | | |
|--|------------------------|------------------------------|-----------------|-------------------|
| Motion | Motion made by: | Motioned seconded by: | Decision | Attachment |
| Motion to approve agenda and take items out of order | Jon Paul Driver | Mike Mumford | Carried | A |
| Motion to approve 6/18/24 meeting minutes and 6/28/24 special meeting minutes and 8/5/24 special meeting minutes | Jon Paul Driver | Mike Mumford | Carried | B, D, C |
| Motion to approve MRCS Small Works Rosters Resolution and Policy | Jon Paul Driver | Mike Mumford | Carried | E, F, G |
| Motion to approve Pomeroy Conservation District loaned employee agreement | Mike Mumford | Jon Paul Driver | Carried | H |
| Motion to approve Employee title changes | Jon Paul Driver | Mike Mumford | Carried | I |
| Motion to approve Treasurers Reports for May, June, July | Mike Mumford | Jon Paul Driver | Carried | J, K, L, M |

Old Business

Action Item: Approve Meeting Minutes from 6/18/24, 6/28/24, 8/5/24

George Stuiwenga recused himself from decision and forwarded motion to John W. Floyd for motion.

- **Motion to approve meeting minutes as corrected. Made by Jon Paul Driver and seconded by Mike Mumford. Motion Carried.**

Partner Reports

Robert Rosencrantz, POCD Commissioner

Albani Falls damn update: the gates have been sustained. The repairs are going to take years and require extraordinary funding to complete. There is county discussion on the impact of wolves in Pend Orielle County.

Mark Simpson, NRCS

There is continued rotation of NRCS Northeast Director until the position is filled. Mark has been working with Amanda to get certified as a planner and help the district/Stephen in regard to the Forest Health projects that previous staff started. Mark reminded that when CD staff get LinkPass they must login within 2 weeks and every 2 weeks.

Ryan Baye, WACD

Ryan is the Legislative Services Director for WACD. Spokane CD is hosting area meeting on 10/15/2024. The annual conference is coming up and any suggestion for speakers and topics of interest are open to suggestion. The WACD board has authorized expanding legal services and IT for conservation districts. The election for Northeast DNR is under way and ballots are being counted.

John W. Floyd, WACD partner

Mike Mumford, WACD

Leadership meeting brought many topics of discussion. He is in charge of the Plant Materials Center (PMC). The WACD will have a task force that will secure plants for conservation districts. The PMC sales are 30% conservation districts and 70% other business. PMC profits fund 1/3 of the WACD.

New Business

Action Item: MRCS Rosters Resolution & Policy- see attachment E, F, G

- **Motion to approve MRCS Rosters Resolution & Policy made by Jon Paul Driver and seconded by Mike Mumford. Motion Carried.**

Action Item: Pomeroy CD Loaned Employee Agreement- see Attachment H

- **Motion to approve Pomeroy CD Loaned Employee Agreement for Gary Osman made by Mike Mumford and seconded by Jon Paul Driver. Motion carried.**

Action Item: Employee Title Changes- see attachment I

To be effective immediately, Stephen Allen to be Communications Manager and Analyse Jett as Administration Coordinator.

- **Motion to approve employee title changes as noted made by Jon Paul Driver and seconded by Mike Mumford. Motion carried.**

Open Discussion

John W. Floyd – Interpretive Conservation Education (INCE)

Envirothon update- The team from WA state won 11th at Envirothon. The North American shoot off Envirothon competition for 2025 will be in Calgary, Alberta Canada. There are roughly 42 participating high schools in WA state. POCD has obtained Envirothon boxes for any youth forestry team we can support for the competition.

BREAK- 5:15pm-5:25pm

Treasurer's Report for May, June, July – See attachment J, K, L, M

- **Motion to approve Treasurers Report for May, June and July**

made by Mike Mumford and
seconded by Jon Paul Driver.
Motion carried.

Operations Report –*Mary Malone, See Attachment N*


Meeting Adjourned: 6:04pm

To Do List:

- **Discuss tracking grant/payroll allocation**

Mary Malone, Executive Director

George Stuiivenga, POCD Board Chair

 10/3/2024
