



**Pend Oreille Conservation District  
Special Board Meeting MINUTES: 08/01/2023**

Meeting Start at the Camas Center – 4:00pm

**In attendance at the Camas Center - John W. Floyd, POCD Board Supervisor; Stephen Allen, POCD Education & Administration Coordinator; Alex Case-Cohen, POCD District Manager; Randall Leestma, POCD Board Supervisor; Mike Johnson, Exabaylon; Corey Brenner, POCD Natural Resource Specialist.**

**In attendance via "Zoom": Adam Cares, AC Geospatial; Mike Mumford, POCD Board Supervisor; Robert Rosenratz, POC Commissioner.**

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda as written.	John W. Mumford	Mike Mumford	Carried	A.
Motion to approve Skookum Creek Ditch Project MGMT Team	Randy Leestma	Mike Mumford	Carried	C, D
Motion to approve Riparian Grant Application	Mike Mumford	John W. Mumford	Carried	E
Motion to approve Amendment for Improved Salmonid Restoration Project	Mike Mumford	Randy Leestma	Carried	F
Motion to approve Forest Health & Community Wildfire Resiliency Program Application	Randy Leestma	Mike Mumford	Carried	G, H
Motion to approve Two Additional Staff Positions	Mike Mumford	Randy Leestma	Carried	I, J, K
Motion to approve Treasurer's Report	N/A	N/A	N/A	N/A
<b>Meeting Adjourned at 6:13 PM</b>				

**New & Old Business**

**Exbabbylon**—*See attachment B.*

- Mike Johnson updated the board on additional details to the network infrastructure monthly service for the POCD office building.
  - This service provides remote management, on-site network health and security.
  - The existing firewall has an impending end of life and will need to replace regardless of acquired service.
  - The options are a purchase of a new firewall at a higher price or purchase the proposed service with a monthly fee. The end of life means no more updates for the firewall and potential future security risk.
  - The board decided to further discuss this service and negotiate a more favorable contract moving forward.

**Review SOQs for Skookum Creek Ditch Project Management**—*See attachment C, D.*

- Adam opened by summarizing his research to determine his ability to develop the project. Adam's team attended a meeting with landowners on July 27<sup>th</sup> and further developed a scope and budget.
  - Adam further discussed the task list for moving the project forward (see attachment). The project could generate some pushback from local politicians and the dept. of ecology.
  - Adam wants to move forward in putting a gauging station as soon as possible to collect relevant information.
  - The team would like to evaluate the feasibility report prior to project commitment.
  - Robert was curious if the team would be seeking support from the county commissioner and Adam affirmed the hope that they would.
  - Adam believes garnering as much support from as many groups as possible would help prevent inevitable challenges.
  - The largest potential obstacles around this project involve structural issues and the reacquisition of water rights that detract from water regarding the state.
- **Randy Leestma moves to select candidate AC Geo based on statement of qualification for this project. Mike Mumford seconds the motion.**

**Motion carried.**

**Review and approve Riparian Grant Application – See attachment F, F.**

- Alex discussed that POCD needs to send the application as soon as possible.
- Mike Mumford moves to approve the motion. John W. Floyd second. Motion carried.
- (Alex proposed a friendly amendment of \$20,000 for the improved salmonid restoration project.)
- Mike Mumford Moves to approve. Randy Leestma Seconds the motion. Motion carried.
- Mike comments that he believes this is an effective process for moving money into worthwhile projects.

**Review and approve Forest Health & Community Wildfire Resiliency Program App– See attachment G, H.**

- John W. Floyd opens the discussion with a comment. He noticed the absence of a chipper in the application. Alex would like to acquire a forester to evaluate the need for additional equipment.
- Randy Leestma motions to approve. Mike Mumford seconds. Motion carried.

**Review and approve two job descriptions and discuss other staffing plans– See attachment I, J, K.**

- This motion is to approve the addition of the position of conservation ag coordinator and stewardship forester to the organizational chart.
- Mike Mumford moves to carry the motion. Randy Leestma seconds the motion. Motion carried.
- Mike Mumford amended the motion that if the JD's are finalized and approved by the personal board members the JD's may be posted.

- Alex discussed sharing an administrative assistant with the weed board that is solely dedicated to financial tasks.
- Mike's concern is that we may not have control and we may need to negotiate. Expand conversation on benefits, new hires and wage increases with new employees and old employees in the coming meetings.

**Approve Boyce PUD Project- See attachment L, M.**

- Mike Mumford moves to approve the retroactive reimbursement as presented. Randy Leestma seconds the motion to approve. Motion Carried.

Meeting Adjourned: 6:13 PM

To Do List:

- Alex needs to amend the SRF funding motion in the meeting.
- Arrange a meeting with the personal committee.

Mary Malone, POCD Executive Director



George Stuiwenga, POCD Board Chair

