



BOARD MEETING PACKET
November 12th, 2020



Pend Oreille Conservation District
Board Meeting AGENDA: November 12th, 2020
 Attachment (A)

In accordance with the Proclamation by the Governor 20-28 Open Public Meetings Act this meeting is being held via Zoom and teleconference ONLY. The public is invited to call in.

Zoom Meeting Information
Pend Oreille CD Meeting
Thursday, November 12th from 3 – 5:15 PM
Meeting link - <https://us02web.zoom.us/j/83859314138>
Conference number – (253) 215 8782 | Meeting ID: 838 593 1 4138

Time: 3:00 p.m. – 5:15 p.m.

More info: www.pocd.org

Start Time	Agenda Items	Item Detail	Duration
3:00 PM	Introductions & Approval of Current Agenda	<i>Regular Meeting, November 11th, 2020</i>	5 Minutes
3:05 PM	Previous Meeting Minutes: October 8 th , 2020; October 13 th , and October 20 th	<i>Regular Meeting: October 8th, 2020 Special Meetings: October 13th & 22nd, 2020</i>	10 Minutes
3:15 PM	Weed Board Discussion	<i>Sharon Sorby, POC Weed Board and a representative Board Member</i>	15 Minutes
3:30 PM	Partner Reports		10 Minutes
		<i>Mark Simpson-USDA NRCS</i>	5 Min.
		<i>Mike Mumford – WACD</i>	5 Min.
3:40 PM	Old Business		20 Minutes
	<i>VSP Report</i>	<i>Alex Case-Cohen – POCD</i>	10 Min.
	<i>Purple Air Update</i>	<i>Mike Mumford – POCD</i>	5 Min.
	<i>Washington Federal Option</i>	<i>Alex Case-Cohen – POCD</i>	5 Min.
4:00 PM	Election Discussion	<i>Alex Case-Cohen -- POCD</i>	15 Minutes
4:15 PM	New Business		45 Minutes
	<i>Action Item</i>	<i>Supervisor Roles/Responsibilities</i>	15 Min.
	<i>Action Item</i>	<i>New Manager Career Development</i>	10 Min.
	<i>1-5 Year District Plan</i>	<i>All Board Members, POCD</i>	20 Min.
5:00 PM	Manager's Report	<i>Alex Case-Cohen, POCD</i>	10 Minutes
5:10 PM	Treasurer's Report: April 2020	<i>Candy Lammon, FCD/POCD</i>	5 Minutes
5:15 PM	Adjourn		



Pend Oreille Conservation District

Regular Board Meeting MINUTES: November 12th, 2020

Attachment B

Meeting Start – 3:02 PM

In attendance via "GoToMeeting,": George Stuvenga, *Board Supervisor – Chair*; Randall Leestma, *Board Supervisor*; Mike Mumford, *Board Supervisor*; Alex Case-Cohen, *POCD District Manager*; Mark Simpson, *NRCS Resource Conservationist*, Stan Janowitz, *NRCS Northeast Area District Conservationist*, Tom Salzer, *WACD Executive Director*; Ryan Baye, *WACD Legislative/Membership Lead*; Sharon Sorby, *POC Weed Board*; Bob Hartley, *POC Weed Board Secretary*; Wes Bailey, *POC Weed Board Chair*, David Hoisington, *POC Weed Board Vice Chair*

Official Action Items						
Motion	Motion made by:	Motioned seconded by:	Decision	Who	What	By what date:
Motion to approve the November 12 th , 2020 agenda noting the ability to take items out of order.	George Stuvenga	John Floyd	Carried	NA	NA	NA
Motion to approve regular Board Meeting Minutes for October 8 th , 2020	Randall Leestma	Kevin Bush	Carried	NA	Scan, Upload to POCD.org	NA
Motion to approve special Board Meeting Minutes for October 13 th , 2020	Mike Mumford	Randall Leestma	Carried	NA	Scan, Upload to POCD.org	NA
Motion to approve special Board Meeting Minutes for October 22 nd , 2020	Mike Mumford	Randall Leestma	Carried	NA	Scan, Upload to POCD.org	NA
Motion for Alex's career development plan, including taking supervisory course 1&2	Mike Mumford	Randall Leestma	Carried	NA	NA	NA

in December as well as Project Management Essentials in Jan/Feb						
John Floyd assigned as Vice Chair of Board	Mike Mumford	Randall Leestma	Carried	NA	NA	NA
Motion to postpone reading of October's Treasurers' Report until Candy Roman is present	Kevin Bush	Randall Leestma	Carried ; John Floyd amended to table decision	NA	NA	NA

Public Comments: No comment received.

Partner Reports:

Tom Salzer and Ryan Baye, WACD –

A work session was held to discuss legislative priorities, which include: securing sustainable CD funding in the budget and requests to provide wildfire funding for CDs. This year, the session will be held via Zoom and attendance to any meetings/decisions will require pre-registration. There are currently 3 buckets of funding for 2021's session: COVID, Police and the State Budget; this means the CD elections most likely will not be a priority. WACD will utilize a different approach this year and will choose to lean heavily on their lobbyist.

Mark Simpson & Stan Janowitz, NRCS –

As of November 2nd, Stan Janowitz is the new northeast area district conservationist. Mark has reviewed reports to meet requirements and has worked to ensure that non-compliant projects are now in compliance. Wetland Reserve Program (WRP) money will be made available to catch up on previous projects. The water control structure at Cusick Meadows has been repaired, which protects neighboring hay ground, including George's. Mark also suggested that Alex contact Jon Paul Driver concerning

Old Business

Alex Case-Cohen, VSP Update –

Our latest outreach material, a signed letter from George stating the benefits of VSP, has received some solid feedback. The workgroup met on November 5th for a decision on assistance with writing our 5 year report. White Bluffs Consulting and Anchor QEA, the consultants that wrote the VSP workplan, have offered to assist with the 5 year report in a 2-stage process. By the first of December, they will come up with an initial plan for data analysis with tasks outlined. The workgroup will then decide whether or not the consultants should write the entire 5 year report for us, or if there are certain tasks that Alex can perform. The 5 year report is due on February 2nd, 2021, though we hope to submit it by mid-January. Alex also discussed the need to spend all funds before the end of the biennium. She proposed purchasing equipment and would like input.

Cloud Storage, Alex Case-Cohen and Mike Mumford –

A decision will be made next month about cloud storage options.

New Business:

DoE WQAIP Grant with Weed Board: Sharon Sorby and POC Weed Board –

Sharon Sorby and the POC Weed Board joined our meeting to discuss issues concerning the Department of Ecology Water Quality Aquatic Invasive Program grant, a project that POCD agreed administer and that the weed board would carry out. Sharon discussed a verbal agreement was entered into with David Marcell, but nothing concrete was agreed upon. There have been issues with billing for specific tasks. Mike Mumford expressed concern with administrative work performed by weed board which was not part of the grant. Mike agreed to table the discussion and to make a decision after a meeting is held with POCD, POC Weed Board and the DoE Grant manager.

Elections Discussion, Alex Case-Cohen --

Alex took the SCC training for CD Elections and has discussed the issue with Mike Baden. As of 2020, every CD must held elections annually; however, with COVID, it is advised that CD's implement measures to prevent the spread of the virus. Alex recommends that the board choose a mail-in option. John Floyd was previously selected as Election Supervisor, though Alex will check in with Mike Baden to confirm that board members can supervise elections. Mark suggested that Alex get a copy of all eligible voters in POC. A decision must be made at the next board meeting as to how POCD's elections will take place in 2021.

1-5 Year District Plan: Mike Mumford & John Floyd

Board needs to prepare and send priorities for POCD to John Floyd before next board meeting. When making a final decision, a special board meeting will take place. George stated that he wants to complete projects.

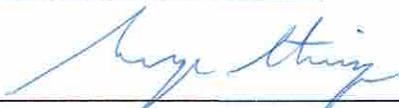
Manager's Report, Alex Case-Cohen –

Alex asked board to explain their expectations for a manager's report. It should be written before the board meeting and included in the board packet. It typically shows the status of grants and projects and ties back into the 1 and 5 year plans. The board expects the packet to be ready to go 3 days before the meeting.

Next Board Meeting

Staying with current schedule for next board meeting, which will be held on Thursday, December 10th @ 3 PM. This meeting will be hosted by WACD using Zoom.

Meeting Adjourned: 5:13 PM

	12/17/2020
_____ POCD Board Supervisor	_____ Date
	12/17/20
_____ District Manager	_____ Date