



BOARD MEETING PACKET  
October 8<sup>th</sup>, 2020



Pend Oreille Conservation District

Board Meeting AGENDA: October 8th, 2020

Attachment (A)

In accordance with the Proclamation by the Governor 20-28 Open Public Meetings Act this meeting is being held via GoTo Meeting and teleconference ONLY. The public is invited to call in.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/335439445>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 335-439-445

Time: 3:00 p.m. – 5:15 p.m.

More info: [www.pocd.org](http://www.pocd.org)

Start Time	Agenda Items	Item Detail	Duration
3:00 PM	Introductions & Approval of Current Agenda	<i>Regular Meeting, Sept. 10, 2020</i>	5 Minutes
3:05 PM	Previous Meeting Minutes: <i>September 10<sup>th</sup>, 2020</i>		5 Minutes
3:10 PM	ExBabylon cloud storage options	<i>Brandi Fowler, Manager</i>	30 Minutes
3:40 PM	Partner Reports		20 Minutes
		<i>Mark Simpson-USDA NRCS</i>	5 Min.
		<i>Cameron Staflet, USDA NRCS</i>	5 Min.
		<i>Mike Baden - WSCC</i>	5 Min.
		<i>Mike Mumford – WACD</i>	5 Min.
4:00 PM	<b>Old Business</b>		20 Minutes
	<i>VSP Report</i>	<i>Alex Case-Cohen – SCCD/POCD</i>	7.5 Min.
	<i>Update from David Marcell</i>	<i>TBD</i>	7.5 Min.
	<i>Purple Air Update</i>	<i>Mike Mumford –POCD</i>	5 Min.
4:20 PM	Election Discussion	<i>Dave Hedrick, FCD</i>	15 Minutes
4:35 PM	<b>New Business</b>		30 Minutes
	<i>Action Item</i>	<i>Post-COVID Meeting protocol</i>	5 Min.
	<i>Action Item</i>	<i>Decision on cloud storage source</i>	5 Min.
	<i>Action Item</i>	<i>Decision on interview procedures and date for special meeting</i>	10 Min.
	<i>1-5 Year District Plan</i>	<i>Mike Mumford – POCD -- See attachments C &amp; D</i>	10 Min.
5:05 PM	Treasurer’s Report: April 2020	<i>Candy Lammon, FCD/POCD</i>	5 Minutes
5:15 PM	Adjourn		



Pend Oreille Conservation District

Regular Board Meeting MINUTES: October 8<sup>th</sup>, 2020

Attachment (B)

Meeting Start – 3:03 PM

In attendance via "GoToMeeting,": **George Stuvenga**, Board Supervisor – Chair; **Randall Leestma**, Board Supervisor; **Mike Mumford**, Board Supervisor; **Mark Simpson**, NRCS Acting Northeast Area District Conservationist, **Dave Hedrick**, Ferry Conservation District Manager; **Candy Roman**, Office Manager, FCD & POCD; **Alex Case-Cohen**, SCCD/POCD Natural Resource/Farm Planner; **Cameron Stoflet**, NRCS Northeast Area Forester, **Kelsey Hagan**, NRCS Northeast Area Soil Conservation Technician, **Mike Baden**, WSCC Regional Manager; **David Marcell**, Former District Manager POCD, PCD Watershed Project Coordinator; **Brandi Fowler**, ExBabylon, **Bryant Lee**, ExBabylon,

Official Action Items

Motion	Motion made by:	Motioned seconded by:	Decision	Who	What	By what date:
Motion to approve the September 11 <sup>th</sup> , 2020 agenda noting the ability to take items out of order.	Mike Mumford	Randall Leestma	Carried	NA	NA	NA
Motion to approve Board Meeting Minutes for September 10 <sup>th</sup> , 2020	Randall Leestma	Mike Mumford	Carried	NA	Scan, Upload to POCD.org	NA
Motion to table selection of cloud storage option until next board meeting	Mike Mumford	Randall Leestma	Carried	NA	Scan, Upload to POCD.org	NA
Motion to approve Treasurers' Report	Randall Leestma	Mike Mumford	Carried	NA	NA	NA
Motion to host a special meeting on Tuesday, October 13 <sup>th</sup> to select a candidate for the POCD Manager position at 5 PM. An executive session will be held for 15 minutes with an action item to make an offer to the selected candidate.	Kevin Bush	Randall Leestma	Carried	NA	NA	NA

**Public Comments:** No comment received.

**Partner Reports:**

**Mike Baden, WSCC –**

Mike provided a report on the current budget, stating there will be no special legislative session this year. He also requested input on adding WDFW to the Conservation Commission, explained that the elections format may change in the near future, and provided guidance where board members training modules and references can be found.

**Mike Mumford, WACD / POCD –**

Mike discussed updates from the WACD board meeting.

**Old Business**

**Alex Case-Cohen, VSP Update –**

Based on the VSP participation tracker for Fiscal Year 2021, we are on track with 5 slots filled. 15 more slots must be filled by June 30<sup>th</sup>, 2021 to meet our annual participation goals. Projects are well underway; drawings have been completed for the spring development project; construction should begin shortly. Currently, there are 25 landowners that own nearly 6,000 acres.

**Mike Mumford, Purple Air –**

Purple Air requests that the District trouble-shoot the issues, which appear to be related to the power supply. Current readings see a trend towards air quality degradation due to wind and smoke, with readings over 50. Find the map here: <https://www.purpleair.com/map?opt=1/mAQI/a10/cC0#7.75/47.901/-117.312>

**Executive Session:**

**Board Members & Invitees: 6 to 6:15 PM –** “An executive session was convened at 5:58 PM for the purpose of “Evaluating the qualifications of an applicant for public employment” according to RCW 42.30.110. The executive session was announced to last for 15 minutes. Executive Session adjourned at 6:13 PM.”

**New Business:**

**Re-advertising the District Manager Position –**

Will reach out to all previous applicants that the position has been re-opened and that they can reapply.

**1-5 Year District Plan: Mike Mumford & John Floyd**

Discussed ideas for completing 1 and 5 year plans. Dean Hellie provided input on SCCD’s schedule for completing these plans. The board will discuss further at the next board meeting.

**IT Issues: Mike Mumford**

Mike proposed a motion to approve the purchase of a new back-up printer. The printer will cost under \$500. He also discussed the current involvement of ExBabylon and wants to meet with them at a future board meeting. If the October 2020 board meeting must be held virtually, Mike proposes that the board try Zoom again.

emailing Courtney for returning funds for the Rochelle Project. Bradbury, cost share still going. 2 grants from Ecology: Bead Lake: doing well. Make check out to vendor or Bead Lake HOA. \$10,000 have \$20,000+ to do on Bead Lake for Milfoil. DOE Grant written by Weed Board. \$16,000 for outreach for Weed Board then \$1200 for admin for district to use for quarterly reports/billing. That has been used up so far. Still have til June of 2021. Weed Board keeps billing admin. DoE won't reimburse district for it. District should not cover Admin for Weed Board. May need to change how they're billing us. Want to be reimbursed 100%, not the 75%. Have not been paid for August VSP. Total: \$5,000

**Next Board Meeting**

Staying with current schedule for next board meeting, which will be held on Thursday, November 12<sup>th</sup> from 3 to 5 PM. This meeting will be hosted by WACD using Zoom.

Meeting Adjourned: 5:23 PM

 12/2/2020  
POCD Board Supervisor Date



**Pend Oreille Conservation District  
Special Board Meeting MINUTES: October 13th, 2020**

Meeting Start Time: 5:00 p.m.

In attendance via GoToMeeting: George Stuivenga, Randy Leestma, Kevin Bush, Mike Mumford and Mike Baden  
**Official Action Items**

Item	Motion Made By	Motion Seconded By	Decision	Remarks
Meeting called to order by Chairman George Stuivenga and motion to approve October 13, 2020 special meeting minutes.	Randy Leestma	Kevin Bush	Carried	
Move to enter executive session at 5:05 p.m.	Executive Session			"Per RCW 42.30.110 To evaluate the qualifications of an applicant for public employment."
At 5:20 p.m. Chairman George Stuivenga announced that the Executive Session would be extended to 5:30 p.m.	Extended Executive Session			
Exit Executive Session at 5:30 p.m. and motion made to offer vacant District Manager position to Alex Case-Cohen via an offer letter. (Attachment A)	Mike Mumford	Kevin Busch	Carried	
As no more business to be brought before the Board, meeting adjourned at 5:38 p.m.				

*George Stuivenga*  
\_\_\_\_\_  
OCD Board Supervisor

11/19/2020  
\_\_\_\_\_  
Date

*M/A*  
\_\_\_\_\_  
District Manager

\_\_\_\_\_  
Date