

RFP Clarification & Q&A Addendum 1

Project: Metaline Riverside Avenue Resiliency Phase I Bank Stabilization & Sewer Relocation Project

The following information is provided to clarify questions received regarding the Request for Proposals (RFP). Please review these updates as you prepare your submission.

Proposal Formatting & Submission Requirements

- **Page Limits:** The 6-page limit applies strictly to the primary proposal content. If submitting physical copies via mail, double-sided printing is acceptable.
- **Page Limit Exemptions:** The following documents **do not** count toward the 6-page limit: Cover Sheet (Attachment A), Attachment B, Certification Regarding Debarment, E-Verify documentation, and personnel resumes. There is no page limit for the included resumes.
- **Attachment A & B Requirements:** Attachment A must be used as your official proposal Cover Sheet. All respondents must also fully complete, sign (Section 7), and submit Attachment B (Respondent Responsiveness & Readiness Questionnaire). While Attachment B is a mandatory inclusion, your primary 6-page proposal narrative does not need to follow the visual format of Attachment B, provided all requested information is covered.

Project Scope & Schedule

- **Phase 1 Deadline:** The May 2027 deadline refers to the completion of the *entire* Phase 1 scope. This includes project planning, engineering analysis, environmental permitting, and reaching 100% Final Design (not just a Phase 1 ESA).
- **Hydraulic Modeling:** The modeling required under the Engineering & Design scope is primarily focused on river bank stabilization. However, it could potentially require hydraulic modeling for the rerouting of the sewer line.
- **Phase 2 Bidding:** Managing the bidding process for Phase 2 tasks (which focus on bioengineered stabilization techniques) is a required service to be completed under this Phase 1 contract, assuming funding is successfully awarded for Phase 2.
- **Site Conditions & Previous Studies:** We are currently unaware of any contamination on the site. Additionally, while the Town of Metaline has worked on updating their sewer plan, we do not currently possess a copy of the plan to distribute.

Grant Administration & Budget

- **Budget & Cost Proposals:** Because this solicitation follows a Qualifications-Based Selection (QBS) process, cost proposals and budget estimates are not requested at this stage. Work costs will be negotiated with the top-ranked firm.
- **FEMA Funding Roles:** The District is the Sub-Recipient of the grant, with the Washington Military Department (Emergency Management Division) acting as the Recipient.
- **FEMA Compliance & Closeout:** The selected consultant will be responsible for FEMA Compliance and Phase 1 Closeout, working closely with District staff. This includes providing an updated Benefit-Cost Analysis (BCA), handling outstanding RFIs, and securing final FEMA approval.
- **Phase 2 FEMA Approval:** Securing final FEMA approval is a requirement of Phase 1 grant closeout. However, Phase 2 funds do not need to be awarded by FEMA in order to meet this Phase 1 closeout requirement.

Additional Documentation

- **Grant Application Details:** The Plan Holders List, grant sub-application, preliminary design documents, POCD General Terms Contract are provided as supplemental files alongside this RFP clarification addendum 1 for your review.