



**Pend Oreille Conservation District  
Regular Board Meeting MINUTES: 1/16/2024  
Meeting Start: 4:00 pm**

**In attendance at the Camas Center – Stephen Allen** (*POCD Education, Outreach and Administration Coordinator*), **Analyse Jett** (*POCD Administration Specialist*), **Mary Malone** (*POCD Executive Director*), **George Stuvenga** (*POCD Board Chair*), **Lynn Jennings-Dawson** (*WAFD*), **Gavin Butterfield** (*WAFD*), **Randy Leestma** (*POCD Board Treasurer*), **John W. Floyd** (*POCD Board Vice Chair*), **Mike Baden** (*Regional Manager, WSCC*).

**In attendance via “Zoom,”: Mike Mumford** (*POCD Board Supervisor*), **Thea Webster** (*Exbabylon*), **Robert Rosencrantz** (*POC Commissioner*).

<b>Official Action Items</b>				
<b>Motion</b>	<b>Motion made by:</b>	<b>Motioned seconded by:</b>	<b>Decision</b>	<b>Attachment</b>
Motion to approve agenda and take items out of order	John W. Floyd	Randy Leestma	Carried	A
Motion to approve regular meeting minutes 9-19 & 9-29 as written	John W. Floyd	Randy Leestma	Carried	B
Motion to approve Osborn Consulting Amendment 4	John W. Floyd	Mike Mumford	Carried	D
Motion to approve Cascadia CD MOA	John W. Floyd	Randy Leestma	Carried	F
Motion to approve SCC Engineering Addendum	Mike Mumford	John. W Floyd	Carried	No Attachment
Motion to approve Treasurer’s Report September 2023 – October-January Pending.	Randy Leestma	John W. Floyd	Carried	G, H, I
<b>Meeting Adjourned at 6:06 PM</b>				

## **Partner Reports**

**Robert Rosencrantz**, *POCD Commissioner*

**Mike Baden**, *WSCC Regional Manager*

The Legislative Session has begun, and updates related to budgets and other items regarding 2024 operations are pending. The governor has released \$3.5 million for conservation technical assistance but it is in the capitol budget so there are still ongoing discussions to shift funds into the current budget. There is a bill that will require appointing a tribal member to the conservation commission coming up and will be monitored once complete. The conservation commission is currently undertaking an expansion and is exploring restructuring as well as attempting to fill positions and roles within the organization. A special commission meeting will occur next month to review the guidelines for the upcoming riparian program/ Sustainable Farms and Fields Program will also be coming up soon.

**Mike Mumford**, *WACD*

WACD is also wrapped up in the special legislative session and Mike recommends going to app to track changes and legislative processes. The WACD is also tracking the new house bill to conduct a study on conservation district elections costs and implementing districts into general elections.

**Thea Webster**, *Exbabylon*

The team was at the district office on Thursday and installed the NIAAS system and updated all the hardware.

## **Old Business**

**Osborn Consulting Amendment 4:** – *See attachment D.*

- Additional funding permitting & plan restructuring due to landowners leaving the project,
  - ***John W. Floyd moves to approve the amendment, Mike Mumford seconds the motion. Carried.***

## **New Business**

**Introduction: Admin Specialist & Executive Director**– *No attachment.*

- Analyse Jett spoke about her excitement to be at the district and looking forward to the future.
- Mary Malone, Spokane briefly about her new role in the district.

**Building Repairs Discussion**– *See attachment E.*

- The office building requires roof repair as well as ADA compliance remodeling and the board, WAFD and POCD admin discussed the best path moving forward. The board discussed possible routes involved renting space to NRCS, Selling the building, and renting alternative space. The board also discussed prioritization of repairs.

Gavin Butterfield (WAFD) discussed finance options:

1. Commercial Real-Estate Secured Business Line of Credit, Unsecured Business Line of Credit, Certificate of Deposit Secured Business Line of Credit.
- The board and POCD staff need to gather more information to decide on which funding to utilize to move forward with repairs.

**Cascadia CD MOA-** *See attachment F.*

- Randy discussed the language in article nine and two containing counterintuitive language. This is standardized language for contracts with 37 other CDs in the state.
  - ***John W. Floyd motions to approve. Randy Leestma Seconds the motion. Motion Carried.***

**SCC Engineering Addendum** – *no attachment*

- ***Mike Mumford motions to approve, John W. Floyd seconds. Motion approved.***

**Treasurer's Report for**– *See attachment G, H, I.*

September 2023 Treasurers Report

- ***Randy motions to approve. John W. Floyd seconds. Motion Carried.***

*October and November Treasurer's Reports contain similar figures and need to be reviewed by Candy and brought for approval at the February Meeting.*

**Operations Report** –*See Attachment J.*

**Meeting Adjourned: 6:06 PM**

**To Do List:**

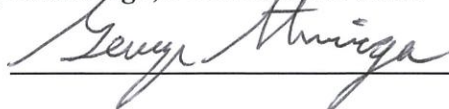
- **Review Treasurers Reports for future approval.**

**Mary Malone, Executive Director**



---

**George Stuiivenga, POCD Board Chair**



---