



Board Meeting Minutes Attachment (B)

130 N. Washington Ave. Newport, WA 99156

October 10th, 2019

Meeting Began at 2:02 PM

In Attendance: David Marcell, Frank Hurban, Mike Mumford, Kevin Bush, George Stuiwenga, Randall Leestma, Mark Simpson and Mike Baden.

Official Action Items						
Motion	Motion made by:	Motioned seconded by:	Decision	Who	What	By what date:
Motion to approve the October 10 th , 2019 agenda as presented.	Randall Leestma	Frank Hurban	Carried	NA	NA	NA
Motion to approve the September 12 th , 2019 board meeting minutes as presented.	Frank Hurban	Mike Mumford	Carried	NA	NA	NA
Motion to approve the FY 2020 NE Area Engineering Funding Agreement Review	Mike Mumford	Kevin Bush	Carried	David Marcell	Gather signatures and send form to Steven's CD management.	ASAP
Motion made to approve the Washington State Conservation Commission Light Refreshment Form as presented.	Frank Hurban	Mike Mumford	Carried	Personnel & Policy Committee	Incorporate WSCC light refreshment form into CD policy and procedure manual.	ASAP
Motion to approve additional walk-in tree cooler repairs not to exceed \$1500.00.	Mike Mumford	Frank Hurban	Carried	David	Schedule with the refrigeration company for follow up repairs.	Before 11/14/19 Board Meeting
Motion made to approve the September 2019 Treasurer's reports as presented.	Frank Hurban	Kevin Bush	Carried	NA	NA	NA

Public Comments;

None received.

Partner Reports;

Mike Baden

- Mike discussed CD elections and appointments, Natural Resource Investment funding, projects, the VSP cost share process as well as the upcoming WACD NE Area meeting.

Mark Simpson, USDA - NRCS

- Mark provided the POCD Board of Supervisors and management with notes from NE Team - District Conservationist, Karla Ware.

Mike Mumford, WACD

- Mike discussed the upcoming WACD annual conference, it's agenda, forest health topics and employee handbook drafting schedules.

Old Business

- Walk-In cooler update: After an initial repair to the cooler, District Manager David Marcell discovered it is still not operating properly. David contacted the refrigeration company and received bids on the next possible troubleshooting option. The board made a motion to approve the additional repairs.

New Business

- Light refreshments Policy – The policy provided by the Washington State Conservation Commission was reviewed.
- NE Area Engineering Agreement provided by Stevens CD management was reviewed.

Manager's Report

- Operations, Topics discussed included:
 - Country Comprehensive Plan, Land zoning.
 - Small Work Affidavit Form for the Restroom Repairs in Frontier Title Office.
 - Review a Citizen Letter to Washington State Governor Inslee.
 - Handbook / Policy and Procedures Timeline Update.
- Projects / Program Updates
- Future Dates

Treasurer's Report – Reviewed the October 2019 Treasurers reports.

Adjourn –3:46 P.M.

POCD Board Supervisor Date David Marcell, District Manager Date