

Board Meeting Minutes Attachment (B)  
130 N. Washington Ave. Newport, WA 99156  
December 12th, 2019

Meeting Began at 2:04 PM

Official Action Items						
Motion	Motion made by:	Motioned seconded by:	Decision	Who	What	By what date:
Motion to approve the December 9 <sup>th</sup> , 2019 agenda noting the removal of the executive session and addition of "employee evaluation," to the new business section. Motion also includes the ability to address agenda items out of order as needed.	Frank Hurban	Mike Mumford	Carried	NA	NA	NA
Motion to approve the November 12 <sup>th</sup> , 2019 Board Meeting minutes as presented.	Frank Hurban	Kevin Bush	Carried	David	Have signed, upload to POCD.org	12/13/2019
Motion to approve MOA no. 20191212_01 Agreement to Share Staff Members with the Spokane Conservation District.	Mike Mumford	Kevin Bush	Carried	David	Send to Spokane CD Admin Staff	12/13/2019
Motion to MOA no. 20191212_02 Agreement to Partner with the BLCWA for Project Implementation pending spelling corrections.	Mike Mumford	Kevin Bush	Carried	David	Send to BLCWA for signature	ASAP
Motion to MOA no. 20191212_03 Agreement to Partner with the Tiger Historic Center for Project Implementation pending spelling corrections.	Mike Mumford	Kevin Bush	Carried	David	Send to THC for signature	ASAP
Motion to approve the petition to include the City of Newport within the Pend Oreille Conservation District	Mike Mumford	Kevin Bush	Carried	David	Present at the Newport City Council Meeting	12/16/2019
Motion to retract the cost share funding contracts for the Harman and Fowler bank stabilization projects due to lack of qualifying resource concern.	Mike Mumford	Kevin Bush	Carried	David	Notify Landowners in Writing.	ASAP
Motion to approve the Barranco cost share contract which provides 75% cost share funds up to \$5,000.00. Project to be implemented in 2020.	Kevin Bush	Frank Hurban	Carried	David	Draft contracts and gather signatures.	ASAP
Motion to approve the Redden cost share contract which provides 75% cost share funds up to \$5,000.00. Project to be implemented in 2020.	Frank Hurban	Randall Leestma	Carried	David	Draft contracts and gather signatures.	ASAP
Motion to approve payments for 3 "individual plans," at the Camas Wellness Center as part of an employee wellness package. Plan recipients are limited to David Marcell, Alex Case-Cohen and Candy Roman for the extend they are employed and/or contracted with by the POCD.	Frank Hurban	Kevin Bush	Carried	David	Set up plans.	ASAP
Motion to approve a raise in salary for District Manager David Marcell of 6%.	Mike Mumford	Frank Hurban	Carried	David / Candy	Update BIAS Comp Rate	ASAP
Motion to approve the November 2019 Treasure's Report as presented.	Frank Hurban	Kevin Bush	Carried	NA	NA	NA

## Public Comments;

### Partner Reports;

- Mike Mumford – WACD
  - Mike discussed the WACD dues structure and district elections. Mike also went over programs and speakers present at the WACD annual meeting held in Tacoma, WA Dec. 2019.
- Mark Simpson – USDA, NRCS
  - Mark discussed upcoming changes to the NRCS work group meetings. The next meeting will be held in Colville, WA on January 8<sup>th</sup>, 2020.
  - Additionally, Mark discussed how all land types need a resource plan moving forward. All contracts will now be funded through the same process.
  - Also, in the coming year the NE NRCS team will have a forester joining.

### Old Business

- Project Management Certification Application / Scholarship
  - David will apply for program and scholarship by Dec. 31, 2019.
- Apparel Purchasing / Online Store Updates
  - Lisa Alkire provided POCD with a signed release form for all POCD logos, designs and graphics she will be creating as part of our online apparel store.
- Oct 2019 Bank Statement Update
  - David provided an update on the October 2019 overdraft fee.

### New Business

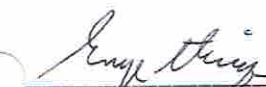
- Resolution no. 20191212 Setting the date, time & location of the 2020 POCD Board Supervisor Election.
  - Board reviewed the presented DRAFT resolution and decide to table the resolution until further discussion is had with Pend Oreille County Weed.
- MOA no. 20191212\_01 Agreement to Share Staff Members with the Spokane Conservation District
  - Board reviewed and was approved as written.
- MOA no. 20191212\_02 Agreement to Partner with the BLCWA for Project Implementation
  - Board reviewed and was approved pending spelling corrections.
- MOA no. 20191212\_03 Agreement to Partner with the Tiger Historic Center for Project Implementation
  - Board reviewed and was approved pending spelling corrections.
- Review petition to include the City of Newport within the Pend Oreille Conservation District
  - Board reviewed and approved as written.
- Retraction of PUD Erosion Control and Cottonwood Program Cost Share Contracts: Fowler & Harman
  - David provided updates on projects. These projects will still receive technical assistance but are not qualified for funding due to their erosion rate ranking per the PUD erosion layer provided on the Pend Oreille County GIS mapping tool.
- PUD Erosion Control and Cottonwood Program Cost Share Review for; Barranco & Redden
  - Cost share was reviewed and approved.
- Preventative Healthcare Review
  - David presented on gym membership benefits for employees as part of a wellness concept. The board reviewed pricing and made a motion approving of memberships.
- Employee Evaluation
  - David Marcell's performance was evaluated for the 2019 calendar year.


### Manager's Report

- David provided a budget update and FY 20 projection.

**Treasurer's Report** – Reviewed the November 2019 Treasurers report.

Adjourn –4:49 P.M.

 1/9/2020  
POCD Board Supervisor      Date

 1/9/20  
David Marcell, District Manager      Date