



**Board Meeting Minutes Attachment (B)**

130 N. Washington Ave. Newport, WA 99156

August 8th, 2019

Meeting Began at 5:02 PM.

**In Attendance:** Randall Leestma, Kevin Bush, David Marcell, Frank Hurban, Mike Mumford, Mike Baden & Mark Simpson.

Official Action Items					
Motion	Motion made by:	Motioned seconded by:	Decision	Who	Due date
Motion to approve the August 8 <sup>th</sup> 2019 agenda as presented.	Frank Hruban	Mike Mumford	Carried	NA	NA
Motion to approve the June 13 <sup>th</sup> 2019 board meeting minutes as presented.	Kevin Bush	Mike Mumford	Carried	NA	NA
Motion to approve the June 21 <sup>st</sup> 2019 special board meeting minutes as presented.	Mike Mumford	Frank Hurban	Carried	NA	NA
Motion made to approve the Allured shoreline stabilization project at a cost share of 75% not to exceed \$50,000.00 for allowable expenses.	Randall Leestma	Kevin Bush	Carried	NA	NA
Motion made to approve the Rochelle shoreline stabilization project at a cost share of 75% not to exceed \$42,500.00 for allowable expenses.	Mike Mumford	Kevin bush	Carried	NA	NA
Motion made to approve the Bozell shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Kevin Bush	Randall Leestma	Carried	NA	NA
Motion made to approve the Bittle shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Randall Leestma	Mike Mumford	Carried	NA	NA
Motion made to approve the Montgomery shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Mike Mumford	Kevin Bush	Carried	NA	NA

Motion made to approve the Woelfel shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Randall Leestma	Mike Mumford	Carried	NA	NA
Motion made to approve the Harman shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Mike Mumford	Kevin Bush	Carried	NA	NA
Motion made to approve the Taylor shoreline stabilization project cost share at a rate of 75% not to exceed \$5,500.00 for allowable expenses.	Kevin Bush	Randall Leestma	Carried	NA	NA
Motion made to authorize David Marcell to negotiate and sign an agreement with the Newport, WA Farmer Market for seasonal rental of and access to walk-in tree cooler pending review of the following topics: -Enduris review of indemnification -Vegetables Only Clause	Randall Leestma	Kevin Bush	Carried	NA	NA
Motion made to approve agreement no. 20190808_02 Pend Oreille County Public Works for transfer station account set up as presented.	Kevin Bush	Randall Leestma	Carried	NA	NA
Motion to approve the IGA no. 20190808_03 Pend Oreille County voluntary stewardship implementation FY20-21 with the proposed changes.	Mike Mumford	Randall Leestma	Carried	NA	NA
Motion to approve the POCD Small Works Policy including the 8/8/19 revisions, pending review with MRSC help desk staff.	Randall Leestma	Kevin Bush	Carried	NA	NA
Motion made to reorganize and combine positions of secretary and treasurer to be held by Randall Leestma and to designate Frank Hruban as the Vice-Chair of the board.	Mike Mumford	Kevin Bush	Carried		
Motion to authorize Candace Roman on the POCD Authorized Signatures Form for section C and Vice-Chair Frank Hruban section A.	Randall Leestma	Kevin Bush	Carried	NA	NA
Motion made to approve the June and July 2019 Treasurer's reports as presented.	Kevin Bush	Randall Leestma	Carried	NA	NA

**Public Comments;**

None received.

**Partner Reports;**

Mark Simpson, USDA - NRCS

- Mark reported on NE Area NRCS contracts and activities.

Mike Baden, WSCC

- Mike reported on WSCC meetings, CD operations and compliance.

Mike Mumford, WACD

- Mike discussed his recent work in his newest role as one of the NE WA WACD directors.

#### Old Business

- POCD building repairs and renovations were discussed, and a district renovation list was reviewed.
- Set Employee Handbook 19' Revision Schedule

#### New Business

- Set Policy and Procedures Manual 19-20' Revision Schedule
- Shoreline Project Cost Share Contract Review; Allured, Rochelle, Bozell, Bittle, Montgomery, Woelfel & Harman
- MOA No. 20190808\_01 Use of Conservation District walk-in cooler unit by Newport Farmers Market
- MOA no. 20190808\_02 Pend Oreille County Public Works Agreement Review
- IGA no. 20190808\_03 Pend Oreille County Voluntary Stewardship Implementation FY20-21
- District Small Works Policy Review
- Candace Roman Authorized Signatures Form Section D

#### Manager's Report

Operations

Projects / Program Updates

Future Dates

Treasurer's Report – Reviewed the June and July 2019 Treasurers reports.

Adjourn –TBD PM.

	
POCD Board Supervisor	District Manager
Date	Date