



## Board Meeting Minutes Attachment (B)

130 N. Washington Ave.  
Newport, WA 99156  
March 14th, 2019

Meeting Began at 2:00 PM

**Attendance:** John Floyd, Mike Mumford, George Stuiwenga, Randall Leestma, Frank Hruban, David Marcell, Patrick Lewis and Mike Baden.

Official Action Items					
Motion	Motion made by:	Motioned seconded by:	Decision:	Assigned to:	Due date:
Motion made to approve the 3/14/2019 board meeting Agenda with the ability to take items out of order as needed.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion made to approve the 2/14/2019 board meeting minutes as written.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion to approve the <i>Capital Asset / Small Attractive Asset Management</i> policy as written and make effective April 1, 2019.	Frank Hruban	Mike Mumford	Motion Carried	NA	NA
Motion to approve the Interlocal Agreement No. 20190314 with Palouse Conservation District.	Frank Hruban	Mike Mumford	Motion Carried	David Marcell	Mail by: 3/15/2019
Motion to accept Exbabylon quote of \$1,140.00 annually for upgrade to <i>business essentials</i> on current board member Office 365 licensing pending fast action.	Mike Mumford	Frank Hruban	Motion Carried	David Marcell	3/29/2019
Motion made to place 10% of monthly rental payments into a <i>working capital fund</i> and to have that fund managed within in District's accounting software, BIAS. Effective April 1, 2019.	Mike Mumford	Frank Hruban	Motion Carried	Candy Lammon / David Marcell	6/1/2019
Motion to approve training and overnight travel for MRSC contracting bidding and purchasing training in Quincy, WA on May 15, 2019.	Frank Hruban	Mike Mumford	Motion Carried	NA	4/1/2019
Motion made to approve the February 2019 Treasurer's report subject to the addition of the credit card and leave account statements for February 2019.	Frank Hruban	Randall Leestma	Motion Carried	NA	NA

## Public Comments

- *No Comments Received.*

Patrick Lewis (*Farm Service Agency*)

- FSA has a county committee made of 3-5 members for each county. They serve as supervisors and program funding / ranking authorize. FSA area committee members are paid for travel. Patrick is seeking nominations / recommendations of south county Farmers that may be interested.
- New Farm Bill for 2019 has been announced. Calving and conservation reserve programs will be offered through this bill.

Mike Baden (*WA State Conservation Commission*)

- WSCC executive director will be selected next Thursday March 21, 2019.
- Ray Ledgewood will also be retiring from WSCC shortly.
- WSCC Policy Director Ron Schultz remains on medical leave.
- Annual plan of work and annual financial reports are due in May.
- WSCC is seeking for comments on their grant's manual.
- The 2019 POCD election went well. Kevin Bush won write in election and has 4 weeks from March 9<sup>th</sup>, 2019 to respond with a completed PF-A form.
- Implementation grant allocation recommendations are being accepted by WSCC. The commission is looking at a funding structure to carry into the future. A sub committee has determined if there is no additional funding this fiscal year, that the total be allocated evenly amongst all districts.
- Conservation Accountability and Performance Program (CAPP) will be reviewed and POCD is in good standings.

Mark Simpson (*USDA – Natural Resource Conservation Service*)

- NRCS local work group meeting is April 4, 2019.
- Mark asked for local Ag group contacts he may reach out to for NRCS Work group attendance.
- Mark described backlogged projects and how cultural resource procedures now must be completed before NRCS will contract for cost share funding.

## Old Business

- Assets Policy Draft for Review
  - Policy was reviewed and motion was made.
- 2019 Elections Update
  - Elections updates were covered in Mike Baden's WSCC report.
- FY2020 Implementation Comments
  - FY 2020 Implementation updates were covered in Mike Baden's WSCC report.
- Palouse CD M.O.A. Draft review
  - POCD is seeking use of the Palouse CD Archaeologists for Cultural Resource work needed on POCD cost share projects. An ILA was drafted which allows for staff sharing to achieve this outcome.

New Business

- IT / Office 365 Quotes
  - The board decided to accept the verbal offer made by Exbabylon or office 365 licensing upgrades pending the quote is received in writing and fast action is taken.
  
- Open Government Training Scheduled
  - The board agreed to meet at 4 p.m. on June 14<sup>th</sup> to complete Open Government / Open Public Meetings Training as required by WSCC.
  
- Air Quality Monitoring Update
  - David reported on conversations with Selkirk Alliance for Science and the Kalispel Tribe Natural Resource Department he had with regards to air quality monitoring in Pend Oreille County and establishing a baseline dataset.
  
- POCD Building Fund
  - Mike Mumford suggested the board build a working capital fund for anticipated future building maintenance needs.

Manager's Report

- Operations
- Projects / Program Updates
- Future Dates

Treasurer's Report

Board approved the February 2019 treasurer's report.

Adjourn – 4:11 p.m.

Pardah Jentua      5/7/19  
 POCD Board Supervisor      Date

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 David Marcell, District Manager      Date