



Board Meeting Minutes Attachment (B)

130 N. Washington Ave.
Newport, WA 99156
May 9th, 2019

Meeting Began at TBD

Attendance: David Marcell, Mike Lithgow, Mike Mumford, George Stuvenga, Randall Leestma, Frank Hruban, Scott Jungbloom, Steve Wilson, Mike Baden & Mandy Walters.

Official Action Items					
Motion	Motion made by:	Motedioned seconded by:	Decision:	Assigned to:	Due date:
Motion made to remove the executive session from the 5/9/19 board meeting agenda.	Mike Mumford	Frank Hruban	Carried	David Marcell	Immediately
Motion made to approve the 5/9/2019 board meeting Agenda with the ability to take items out of order as needed.	Frank Hruban	Mike Mumford	Carried	NA	NA
Motion made to approve the 3/14/2019 board meeting minutes as written.	Frank Hruban	Mike Mumford	Carried	NA	NA
Motion made to approve the 4/19/2019 special board meeting minutes as written.	Frank Hruban	Mike Mumford	Carried	NA	NA
Motion to approve MOU no. 20190509_01 as presented.	Mike Mumford	Frank Hruban	Carried	NA	NA
Motion to approve MOU no. 20190509_02 as presented.	Frank Hruban	Mike Mumford	Carried	NA	NA
Motion to approve IGA no. 20190509_03 as presented.	Mike Mumford	Frank Hruban	Carried	NA	NA
Motion made to accept the FY20 Annual Work Plan with the ability to make edits in the future.	Mike Mumford	Frank Hruban	Carried	NA	NA
Motion made to approve the March 2019 and April 2019 Treasurer's reports as presented.	TBD Frank Hruban	TBD Mike Mumford	Carried	NA	NA

Public Comments;

Steve Wilson Landowner – Steve came by to discuss his current project with POCD and get information on associate supervisors.

Partner Reports;

Mandy Walters Pend Oreille County Library District - Pend Oreille Library District Director - Mandy presented on the 2018 Library district annual report and gave an update on the Library's strategic planning currently in the works.

Mike Lithgow Kalispel Tribe – Discussed the Indian creek community forest nursery and POCD’s role in the projects engineering. Also discussed were the 2019 Salmon Recovery Board project rankings, the Tribal Forest Protection Act and the current engineering proposal funded through POCD.

Scott Jungbloom Pend Oreille Public Utility District - Discussed the current partnership on erosion control programs and habitat topics from around the county.

Mike Baden Washington State Conservation Commission – Mike presented on the following; New WSCC Executive Director Carol Smith, Budget Items, Annual Work plan and financial reports, New Biennium / Close out, Projects both current and future, district election, open government training and city of Newport annex into conservation district boundary.

Old Business

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POCD Building Update – Conservation district building needs list brought up. Contracting, Bidding and Purchasing training to be attended in preparation for FY20 renovations for POCD and Frontier Title offices.

IT Update (Office 365 Licensing) – Board members now have business essentials features and can access office software online through the 365 home page.

Elections Update – Kevin Bush returned his PF-A form before the deadline and will be reviewed at the WSCC regular meeting May 16th.

New Business

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MOU no. 20190509_01 General Partnership with Selkirk Alliance for Science – Agreement reviewed and approved.

MOU no. 20190509_02 Contracting for Administration of Cottonwood and Erosion Programs – Agreement reviewed and approved.

IGA no. 20190509_03 VSP Implementation Contracting for FY20/21 – Agreement reviewed and approved with the understanding the agreement may need to be revisited if Pend Oreille County requests any edits before approval on their end.

FY19 Budget Review – David gave an budget projection through the current fiscal year.

WSCC Year-End Funding Request 2019 – David Presented on the district’s year end funding request which include a laptop, field tablet and board meeting display screen.

Project Waitlist Spreadsheet Review – David reviewed the new project MASTER spreadsheet to be maintained in the one-drive.

Manager’s Report

- Operations
- Projects / Program Updates
- Future Dates

Treasurer’s Report - Board reviewed the corrected February 2019, March 2019 and April 2019 treasurer’s reports.

Adjourn – TBD p.m.


 POCD Board Supervisor _____ Date


 David Marcell, District Manager _____ D