



## Board Meeting Minutes Attachment (B)

130 N. Washington Ave.  
Newport, WA 99156  
February 14th, 2019

Meeting Began at 2:04 PM

**Attendance:** George Stuvenga, Randall Leestma, Frank Hruban (called in), Dean Hellie, David Marcell, Mike Mumford – Arrived 3 p.m.

Official Action Items					
Motion	Motion made by:	Motioned seconded by:	Decision:	Assigned to:	Due date:
Motion made to approve the 2/14/2019 board meeting Agenda with the ability to take items out of order as needed.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion made to approve the 1/10/2019 board meeting minutes as written.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion to provide Candy Lammon and David Marcell may have access to all POCD accounts.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion to approve treasurer's report. Randall made motion to approve the Jan_2019 treasure's report.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA
Motion to approve signing of the NACD grant proposal for a forestry specialist position in partnership with NRCS.	Mike Mumford	Randall Leestma	Motion Carried	NA	NA
Motion made to approve the January 2019 Treasurer's report.	Randall Leestma	Frank Hruban	Motion Carried	NA	NA

Public Comments - No comments received.

### Old Business

- Election 2019 Updates

NO candidates have filed nor did the incumbent. A write in election will be held on March 9, 2019 from 9 am – 3 pm at the Camas Center for community wellness in Cusick, WA.

- Pay Pal Account Update

NRCS has now been retroactively invoiced in PayPal for July 2018 through Feb. 2019.

- Legal Review Update

Frank spoke with Seann Mumford and work is now being resumed on the employee handbook.

#### New Business

- Assets Policy Review

David provided the board with some asset policy examples. Committees will review and draft a policy tailored to POCD's needs.

- Mountain West Bank Account Accessibility

POCD financial staff and management are currently unable to access basic banking information since they're not authorized signers. To allow staff access to bank accounts without becoming signers, the POCD may pass a motion authorizing staff access.

#### Partner Reports

- Dean Hellie – Stevens County Conservation District

SCCD has many forestry agency partners in their county and have not been focused on forest health for years prior. With agency forestry programs dwindling SCCD sees a need to ramp up their forest health programming. With NRCS NE Area team Forester moving onto USFS, there is now a need for a regional forester.

#### Manager's Report 20 Minutes

- Operations
- Projects / Program Updates
- Future Dates

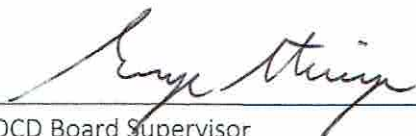
#### Treasurer's Report

Board approved the January 2019 treasurer's report.

#### IT Session

Board members received their tablets and basic log on instructions.

Adjourn – 4:18 p.m.

 3/29/19  
POCD Board Supervisor Date

 3/14/19  
David Marcell, District Manager Date